

# **Job description**

## **GROUP TEACHER**

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#### **POSITION SUMMARY**

The group teacher will be responsible for the social, emotional, and educational well-being of students. This role will be responsible for planning and executing academic activities within the classroom setting. Through the curriculum, the group teacher will communicate and promote the Lutheran theology upon which the nursery school was founded.

#### **PRIMARY RESPONSIBILITIES**

- Teach, supervise, and care for children ages two to five
- Integrate Lutheran theology into classroom lessons, attend chapel and conduct a Baptism celebration for each baptized child in the class
- Prepare for, attend, and participate in various school-related special activities, including back-to-school night, school social events, theme days/weeks, year-end picnic, and end-of-year clean-up
- Conduct in-school visit with each student prior to the beginning of the school year, manage parent observation schedule and hold parent-teacher conferences to discuss each student's intellectual, emotional, social, and spiritual development
- Actively address and problem-solve issues related to students' growth and development with the principal
- Supervise and develop teacher assistant and student teachers
- Decorate and maintain the classroom as an interesting, colorful, and safe place to learn
- Comply with all required administrative responsibilities, such as keeping attendance, absence, and accident records
- Engage in ongoing professional development, including in-service training, workshops, and conferences

#### **ESSENTIAL REQUIREMENTS**

- Associate or bachelor's degree with a minimum of 15 credits in Early Childhood education and/or Child Development *or* a Child Development Associate (CDA)

credential and one year of teaching experience in a group program for children under 6 years of age, which may include student teaching

- Experience with special needs children preferred
- Must have the stamina and physical flexibility (walking, sitting, standing, bending, crouching, kneeling, pushing, pulling, running, stretching, reaching, climbing, lifting, and carrying up to 50 pounds) to participate in children's activities and communicate with children face-to-face
- Must be able to accompany children up and down stairs to supervise activities such as, outdoor play and fire drills
- Love and understanding of children
- Must possess, maintain, and renew CPR for the Professional Rescuer, EPI, Asthma and First Aid within 90 days of hire

Job Type: Part-time

Salary: \$15.00 - \$17.00 per hour

Schedule:

- 4-hour shift
- Day shift
- Monday to Friday

Education:

- Associate (Preferred)

Language:

- English (Preferred)

Shift availability:

- Day Shift (Preferred)

Work Location: In person